



HURON VALLEY SCHOOLS

RFQu#HV-958-10142024 REQUEST FOR QUALIFICATIONS WASTE REMOVAL AND RECYCLE SERVICES

FEBRUARY 26, 2025



PRIORITY
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Huron Valley Schools Proposal Table of Contents

Tab 1 – Cover Sheet and Introduction to Proposal

Tab 2 – Company Profile

Tab 3 – Statement of History and Experience

Tab 4 – References

Tab 5 – Customer Service Plan

Tab 6 – Educational Program

Tab 7 – Copy of Certificate of Insurance

Tab 8 – Section 1.0- Bidder Responses to Scope of Work and Pricing

Tab 9 – Section 2.0- Bidder Information and Acceptance

Tab 10 – Pricing Information

Tab 11 – Addendum #1



Tab 1

Cover Letter and Introduction to Proposal



February 26, 2025

Huron Valley Schools

Re: Request for Qualifications, Waste Removal and Recycle Services

Enclosed please find Priority's proposal in response to the RFQ for Huron Valley Schools. Included in our proposal is this cover letter, service-related details, and information about Priority. Priority is open to discussing alternatives to this service with Huron Valley Schools representatives as well to maximize the working relationship and effectiveness of this program.

Priority is rapidly transforming the waste industry. Like our fellow Michigan based companies General Motors and Ford who have embraced the movement to modernize their industry, Priority has invested millions of dollars in creating a state-of-the-art PIT (Priority Integrated Technology) command center in Southeast Michigan. The PIT command center was developed to eradicate customer service issues that have long been synonymous in this industry. Priority provides personal customer service utilizing the best available technology. This design is the major differentiator from our competitors. Huron Valley Schools will be serviced with a modern fleet of vehicles equipped with up to six cameras and software to track all collection activities. The customer service team can see the service as it is being completed in real time. This has led to a sustained 99%+ quality metric. With the on-board telematics, we continuously give feedback on the driving habits of our employees to keep them, the employees, and visitors to Huron Valley Schools' buildings safe each day.

Not only does Priority invest in technology and our equipment, but we also continually invest in our people. Priority provides our employees with comprehensive benefits for their on-the-job safety and long-term family health. Based upon a recent benchmark study, Priority provides the most comprehensive coverage at the most affordable cost in our industry.

In summary, Huron Valley Schools deserves a partner that will continuously invest in improving itself to exceed the school's expectations. Priority is that partner and we would be honored to provide service for the school district.

Regards,

Brett Quitiquit
Municipal Relations
Priority Waste LLC
586-228-1200
bquitiquit@prioritywaste.com



PRIORITY INTEGRATED TECHNOLOGIES PIT

Our Logistic Driver Coordinators (LDC) are professionals managing the daily service for our key stakeholders—our partner customers and our drivers

Next-Gen advanced routing software

Real time route monitoring for all Priority services lines

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WAYNE STATE UNIVERSITY



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- All Vehicles have a Camera System and Large Format Tablet for Enhanced Driver Experience and
- Fleet of Utility Trucks for Mobile Repairs and Maintenance
- Trucks are Each Stickered with Unique Quips and Sayings





**THANK YOU FOR YOUR
ATTENTION TO OUR DETAIL**




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Tab 2 Company Profile



2.1 Company Profile

Official Name of Bidder: Priority Waste LLC		Type of Entity/Organization (check one): <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Joint Venture <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Corporation <input type="checkbox"/> Non-Profit / Church <input type="checkbox"/> Other: _____
Street Address: 45000 River Ridge Drive		
City: Clinton Township		
State: MI	Zip Code: 48038	
Website: https://www.prioritywaste.com/		
Primary Contact Name: Brett Quitiquit		
Primary Contact Phone Number 586-228-1200		
Primary Contact Email Address: bquitiquit@prioritywaste.com		
Dunn & Bradstreet (D&B) Number (if applicable): Dun # 081352785		
Has your company been debarred by the Federal Government? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, has it been lifted and if so, when?</i>		
Has your company been debarred by State Governments? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, has it been lifted and if so, when?</i>		
Brief history of your company, including the year it was established: Our company was established in 2018.		
Signature: 		
Name and Title of Signer: Jessica White / VP of Sales		
Date: 2/24/2025		

Please include a current copy of a W-9 with your proposal.

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
 requester. Do not
 send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>Priority Waste LLC</p>	
	<p>2 Business name/disregarded entity name, if different from above.</p>	
	<p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) P Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____ </p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right;"><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/></p>	
	<p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>45000 River Ridge Drive, Ste 200</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p> <p>Clinton Township, MI 48038</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
or									
Employer identification number									
8	2		4	3	9	5	4	1	7

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Jessica White</i>	Date <i>4/10/2024</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid).
- Form 1099-DIV (dividends, including those from stocks or mutual funds).
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds).
- Form 1099-NEC (nonemployee compensation).
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers).
- Form 1099-S (proceeds from real estate transactions).
- Form 1099-K (merchant card and third-party network transactions).
- Form 1098 (home mortgage interest), 1098-E (student loan interest), and 1098-T (tuition).
- Form 1099-C (canceled debt).
- Form 1099-A (acquisition or abandonment of secured property).

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

Caution: If you don't return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
2. Certify that you are not subject to backup withholding; or
3. Claim exemption from backup withholding if you are a U.S. exempt payee; and
4. Certify to your non-foreign status for purposes of withholding under chapter 3 or 4 of the Code (if applicable); and
5. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See *What is FATCA Reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding. Payments made to foreign persons, including certain distributions, allocations of income, or transfers of sales proceeds, may be subject to withholding under chapter 3 or chapter 4 of the Code (sections 1441-1474). Under those rules, if a Form W-9 or other certification of non-foreign status has not been received, a withholding agent, transferee, or partnership (payor) generally applies presumption rules that may require the payor to withhold applicable tax from the recipient, owner, transferor, or partner (payee). See Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

The following persons must provide Form W-9 to the payor for purposes of establishing its non-foreign status.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the disregarded entity.
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the grantor trust.
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust and not the beneficiaries of the trust.

See Pub. 515 for more information on providing a Form W-9 or a certification of non-foreign status to avoid withholding.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person (under Regulations section 1.1441-1(b)(2)(iv) or other applicable section for chapter 3 or 4 purposes), do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515). If you are a qualified foreign pension fund under Regulations section 1.897(f)-1(d), or a partnership that is wholly owned by qualified foreign pension funds, that is treated as a non-foreign person for purposes of section 1445 withholding, do not use Form W-9. Instead, use Form W-8EXP (or other certification of non-foreign status).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a saving clause. Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if their stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first Protocol) and is relying on this exception to claim an exemption from tax on their scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include, but are not limited to, interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third-party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester;
2. You do not certify your TIN when required (see the instructions for Part II for details);
3. The IRS tells the requester that you furnished an incorrect TIN;
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only); or
5. You do not certify to the requester that you are not subject to backup withholding, as described in item 4 under "By signing the filled-out form" above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier.

What Is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all U.S. account holders that are specified U.S. persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you are no longer tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

- **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note for ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040 you filed with your application.

- **Sole proprietor.** Enter your individual name as shown on your Form 1040 on line 1. Enter your business, trade, or "doing business as" (DBA) name on line 2.

- **Partnership, C corporation, S corporation, or LLC, other than a disregarded entity.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

- **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. Enter any business, trade, or DBA name on line 2.

- **Disregarded entity.** In general, a business entity that has a single owner, including an LLC, and is not a corporation, is disregarded as an entity separate from its owner (a disregarded entity). See Regulations section 301.7701-2(c)(2). A disregarded entity should check the appropriate box for the tax classification of its owner. Enter the owner's name on line 1. The name of the owner entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For

example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, enter it on line 2.

Line 3a

Check the appropriate box on line 3a for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3a.

IF the entity/individual on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation.
• Individual or • Sole proprietorship	Individual/sole proprietor.
• LLC classified as a partnership for U.S. federal tax purposes or • LLC that has filed Form 8832 or 2553 electing to be taxed as a corporation	Limited liability company and enter the appropriate tax classification: P = Partnership, C = C corporation, or S = S corporation.
• Partnership	Partnership.
• Trust/estate	Trust/estate.

Line 3b

Check this box if you are a partnership (including an LLC classified as a partnership for U.S. federal tax purposes), trust, or estate that has any foreign partners, owners, or beneficiaries, and you are providing this form to a partnership, trust, or estate, in which you have an ownership interest. You must check the box on line 3b if you receive a Form W-8 (or documentary evidence) from any partner, owner, or beneficiary establishing foreign status or if you receive a Form W-9 from any partner, owner, or beneficiary that has checked the box on line 3b.

Note: A partnership that provides a Form W-9 and checks box 3b may be required to complete Schedules K-2 and K-3 (Form 1065). For more information, see the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

If you are required to complete line 3b but fail to do so, you may not receive the information necessary to file a correct information return with the IRS or furnish a correct payee statement to your partners or beneficiaries. See, for example, sections 6698, 6722, and 6724 for penalties that may apply.

Line 4 Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third-party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space on line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2).

- 2—The United States or any of its agencies or instrumentalities.
- 3—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities.
- 5—A corporation.
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or territory.
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission.
- 8—A real estate investment trust.
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940.
- 10—A common trust fund operated by a bank under section 584(a).
- 11—A financial institution as defined under section 581.
- 12—A middleman known in the investment community as a nominee or custodian.
- 13—A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
• Interest and dividend payments	All exempt payees except for 7.
• Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
• Barter exchange transactions and patronage dividends	Exempt payees 1 through 4.
• Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5. ²
• Payments made in settlement of payment card or third-party network transactions	Exempt payees 1 through 4.

¹ See Form 1099-MISC, Miscellaneous Information, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) entered on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37).

B—The United States or any of its agencies or instrumentalities.

C—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i).

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i).

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state.

G—A real estate investment trust.

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940.

I—A common trust fund as defined in section 584(a).

J—A bank as defined in section 581.

K—A broker.

L—A trust exempt from tax under section 664 or described in section 4947(a)(1).

M—A tax-exempt trust under a section 403(b) plan or section 457(g) plan.

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, enter "NEW" at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have, and are not eligible to get, an SSN, your TIN is your IRS ITIN. Enter it in the entry space for the Social security number. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/EIN. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or Form SS-4 mailed to you within 15 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and enter "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, you will generally have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon. See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier, for when you may instead be subject to withholding under chapter 3 or 4 of the Code.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third-party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))**	The grantor*

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing Form 1041 or under the Optional Filing Method 2, requiring Form 1099 (see Regulations section 1.671-4(b)(2)(i)(B))**	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name on line 1, and enter your business or DBA name, if any, on line 2. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

* **Note:** The grantor must also provide a Form W-9 to the trustee of the trust.

** For more information on optional filing methods for grantor trusts, see the Instructions for Form 1041.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, SSN, or other identifying information, without your permission to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax return preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity, or a questionable credit report, contact the IRS Identity Theft Hotline at 800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 877-777-4778 or TTY/TDD 800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Go to www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their laws. The information may also be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payors must generally withhold a percentage of taxable interest, dividends, and certain other payments to a payee who does not give a TIN to the payor. Certain penalties may also apply for providing false or fraudulent information.



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Tab 3

Statement of History and Experience



Statement of History and Experience

Priority was incorporated in February of 2018 knowing there was a significant issue with how the waste industry was being operated in metro Detroit. School districts, universities, businesses, counties, and communities were forced to choose between large corporations who chose profit over service or small local companies that did not have the financial stability or scale to follow through on their service promise. We started as a team of 10 employees with 4 roll off trucks and worked hard to grow our customer base through superior service. Fast forward almost seven (7) years to today and we have a fleet of 735+ vehicles, 1,200+ employees, and over 5,000 businesses serviced every week. We are a company that always goes the extra mile for school districts, universities, businesses, counties, communities, and customers.

We are trusted to service 2 counties, 5 school districts, 2 universities, 1 college, and 125 municipalities with their various collection programs every week. In many bid processes, we were not the lowest bidder and were awarded the contract based on our technology and focus on quality. From the CEO through to our frontline workers, we are committed to being the best service provider in the industry. Through the interview processes, we were able to show our passion and commitment to provide the best service experience available to their constituents. We also pride ourselves on our Priority Integrated Technology (PIT) center. The PIT is home to our Logistic Driver Coordinators who are professionals, highly trained, enthusiastic and have an average call time of less than two minutes handling various callers' requests.

Furthermore, at no point has Priority ever suspended service to a customer due to an act of God, manpower issues, or a pandemic. Our competitors are unable to say the same. When our customers are facing adversity, we instead reach out and offer to help them as we understand the importance of providing our essential service to our client partners on schedule.

You can trust we can service Huron Valley Schools. We work to be the best service provider in our industry on a daily basis. And lastly, being a Michigan owned business means we designed and operate our business to reflect the ethos; be good people, work hard, and get the work done.





Tab 4

References

2.2 References

Provide a minimum of three (3) customer references for product and/or services of similar scope dating within the past 5 years.

Entity Name: Warren Consolidated Schools	
Contact Name: John Lettang	Title: N/A
City: Warren	State: MI
Phone Number: 586-825-2400 x 71111	Years Serviced: 3 years
Description of Services: Commercial trash dumpsters, compactor and roll off services	
Annual Volume: 24 Buildings	

Entity Name: Lakeview Public Schools	
Contact Name: Sean Zaborowski	Title: Director of Operations & Athletics
City: Saint Clair Shores	State: MI
Phone Number: 586-651-1193	Years Serviced: 2 years
Description of Services: Commercial trash dumpsters, compactor and roll off services	
Annual Volume: 8 Buildings	

Entity Name: Oakland University	
Contact Name: Doug Lalone	Title: Director of Facility Services
City: Auburn Hills	State: MI
Phone Number: 810-922-4170	Years Serviced: 3 years
Description of Services: Recycling services at Campus buildings	
Annual Volume: 44 Buildings	



Tab 5

Customer Service Plan

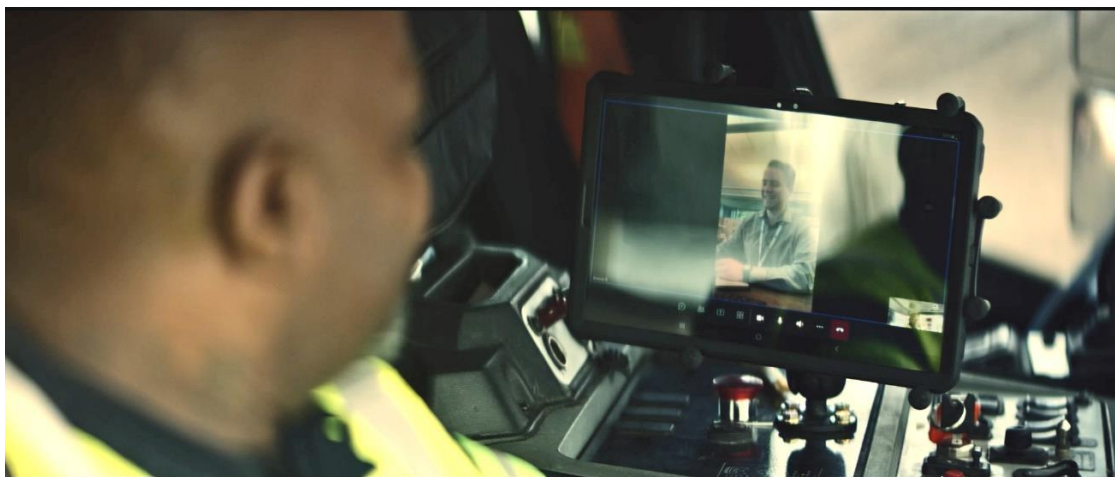


Service Plan

Priority utilizes the most current technology available to track, record, and monitor service for commercial dumpsters of all kinds. Every Priority vehicle is equipped with Third-Eye video technology that allows the Logistic Driver Coordinator (LDC) to monitor the service for every commercial dumpster and roll off. The Third-Eye technology includes tracking software in our vehicles to see where the vehicle is on route. Each vehicle has six cameras covering all four sides, the hopper, and the cab, which records the activities completed that day. The LDC is notified when the driver marks an issue on their tablet such as a dumpster being blocked or is overloaded and unsafe to service. The LDC will notify Huron Valley Schools personnel through the defined communication process developed by the school district and Priority prior to the transition to remediate the issue as soon as possible. The LDC is a Priority employee that acts as an extension of Huron Valley Schools' offices. Their primary goal is to connect the customer with the driver to maintain the highest level of service available. This proactive approach enables the goal of service to be completed efficiently.



The state of the art Priority PIT Command Center



Our LDC and Drivers are in constant communication for your service



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Priority provides front load dumpster, roll off, and compactor services throughout Metro Detroit to 5,000+ businesses weekly. We can consistently deliver the service schedule. Priority will collect general trash, food waste, packaging, office supplies, normally generated from Huron Valley Schools' buildings. The school district can put most common trash inside a commercial dumpster. Items that are not allowed to be placed in a commercial dumpster include fuels, oils, batteries, paint, medical waste, asbestos, industrial drums, liquid chemicals, appliances, construction, remodeling and roofing materials, concrete, bricks, dirt and asphalt, or tires.



Pictured are Slant style Front Load Dumpsters. Priority also offers Square style Front Load Dumpsters that have side door access.



Priority truck at our corporate office.



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Priority offers roll off dumpsters in 10-yard, 20-yard, 30-yard, and 40-yard sizes and has the necessary inventory of roll off dumpsters to fulfill service requests within a 24-hour notice to have a dumpster delivered, serviced, or removed. Roll off dumpsters can be used to collect bulk items, remodeling debris, yard waste, shingles, concrete, asphalt, and bricks, amongst other items that are not classified as hazardous waste. Items that cannot be disposed of in a roll off include fuels, oils, batteries, paint, medical waste, asbestos, industrial drums, contaminated absorbents, inks, adhesives, resins, refrigerators, air conditioners, hot water tanks, tires, and railroad ties.



Priority observes the following holidays, listed below, which can impact the service day. Should the holiday fall on a weekday, that day is delayed one day and the others following are delayed one day. We will return to the normal service schedule the following Monday. Should the holiday fall on a weekend, the service will remain on the normal schedule.

HOLIDAYS WITH A SERVICE DELAY

	New Years Day
	Memorial Day
	Independence Day
	Labor Day
	Thanksgiving Day
	Christmas Day

Visual example:





Some of Priority's team of technicians.

Priority has a thorough vehicle maintenance program to ensure safe operations for our personnel each day. Outlined below are the highlights of the procedures we have that maintain the promise of safe daily operations.

- Every 50 hours - curotto buckets and rear load hoppers get greased and inspected.
- Every 200 hours - full inspection of entire truck, fuel water separator replacement, grease the entire truck, and schedule any issues found on the inspection for repairs.
- Every 600 hours - same as the 200-hour service, plus replace all filters and engine oil.
- Every 2400 hours – same as the 600-hour service, plus a transmission service that includes fluid and filters, and a hydraulic service that includes fluid and filters.
- Every 4800 hours – same as the 2400-hour service, plus differential fluid replacement, DPF filter cleaning and inspection, valve adjustment, inspection of fuel injectors.
- Every 365 days – Annual Federal Safety Inspection.

Expert mechanics working at every facility.





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Priority complies with all state and federal regulations regarding employment. All our employees go through an application and interview process, meeting with our operations management and, if needed, with the human resource department. Each job has different requirements which are defined below.

Driver applicants are subject to pre-employment testing which includes a thorough background screen to comply with DOT requirements. There is a motor vehicle record check, drug testing, criminal background check, collecting their CDL documentation, collecting their medical card which is then verified through the Federal Motor Carrier Safety Administration (FMCSA), and a clearing house check which shows the history of any record exposed by previous employment. All other employees are subject to the same application and interview process as the drivers. They also have a background check performed prior to their employment with Priority.

Once an employee has passed through the pre-hire checks, they are scheduled for their first day of employment. They will remotely set up their employee profile with our HR software. Their first weeks are spent with our Director of Safety and his team to be educated on the performance of work expectations and safety program.



Priority Waste Team Members at the Bloomfield Township Service Launch



Priority at a Touch-A-Truck Event 2023



Job training occurs daily. We have morning pre-route briefings which focus on hot-topics and current events. Additionally, we hold monthly safety meetings which delve into the specifics of larger safety concerns. Our Director of Safety has 25 years of experience as a Fire Fighter and Paramedic, holds NFPA inspector 1 and 2 certifications, and was recently recognized as a Safety Hero by the national trade journal MSW Magazine. He leads his team to proactively reduce safety exposures. Our safety department covers topics such as:

- Injury and illness prevention through healthy living
- Back injury prevention
- Basic First Aid
- Proper vehicle maintenance
- Defensive driving techniques
- Safe operating at landfills and transfer stations
- Safe use of vehicle hydraulics
- Lock Out/Tag Out
- Professionalism and Customer Response Training

For example, should there ever be a hydraulic spill, we immediately activate our plan to address and clean up the area promptly. Once the spill is identified by the driver, they will place booms to isolate the spill from traveling into the waterways. The driver immediately notifies his/her LDC who will notify the “clean-up crew”. The crew will be dispatched to do a proper clean up and incident remediation. Typically, we use oil absorbents to clean the area and extract the oil from the surface. Afterwards the team will prepare a report on the spill and document any further activities necessary for future reference.



SCOTT DESMADRYL
 Director of Safety
 Priority Waste LLC



“Scott Desmadryl came to Priority Waste after 30 years as a fire-fighter, finishing his career as a Fire Marshall. In the 24 months of his tenure, he has written, rolled out, and enhanced every safety program in our company. He covers three states, seven sites, and two transfer stations. Working with our legal team and human resources department, Scott greatly reduced our general liability and worker’s compensation incidents, along with increased equipment maintenance and overall risk management performance. He has championed the use of our 3rd eye camera technology in our trucks to educate our over 350 employees on safety standards. He is an integral part of recognition programs from company leadership, and in the past 12 months, our company has benefited from a 40% reduction in accident incidents as a direct result of Scott’s expertise and leadership. Scott cares and performs, making accountability a core value in our culture.”
 — Matt Allen, Director of Public Relations and Government Affairs, Priority Waste LLC (nominator)



Tab 6

Educational Programs



Sustainability & Education Program



Ms. Victoria, Victoria Czapski
Environmental Specialist and Educator

- Priority offers an educational program for schools in select Michigan, Ohio and Indiana counties, focusing on sustainability and the 3 R's: reduce, reuse, and recycle.
- The program provides age-appropriate presentations for students from Pre-K to 12th grade, exploring topics like recycling, sustainability, and related career opportunities.
- MRF tours are also available for grades 6 and up, and scheduling is open via email with Educational Specialist Victoria Czapski.

VCzapski@Prioritywaste.com



Tab 7

Copy of Certificate of Insurance



Tab 8

Section 1.0- Bidder Responses to Scope of Work and Pricing



SECTION 1.0 – BIDDER RESPONSES TO SCOPE OF WORK AND PRICING

1.1 Minimum Mandatory Requirements

All Bids will be reviewed for compliance with the mandatory requirements. Bids deemed non-responsive will be eliminated from further consideration.

1. Proposer must have three (3) years' experience, within the last five (5) years, providing Waste Removal and Recycle Services that is equivalent or similar to that being requested by Huron Valley Schools as described herein. Please enter your references in Section **2.2 References**.
2. Proposers must provide pricing in **Attachment A – General Pricing Information**.
3. Please include a detailed response describing your company's services and label the response as **Section 1.1 #3** in your proposal. Please also list the types of services offered and normal timelines for scheduling and work.

Proposer Response:

Please enter your responses in the "Proposer Response" text boxes provided. There is no requirement or limitation on the amount of words for your responses.

1.2 Scope of Work and Requirements

1.2.1 Introduction

Huron Valley Schools is seeking licensed service vendors that possess the depth, breadth, and quality of resources necessary to provide scheduled and as needed Waste Removal and Recycle Services.

The general objectives of this solicitation are the following:

- Support local waste removal & recycle service contractors.
- Reduce the cost of waste removal & recycle services to school districts and governmental entities.
- Create contract vehicles that will enhance operational efficiencies.

The specific objectives of the solicitation are the following:

- Develop and establish service levels and operating hours that are responsive to the needs of the employees, students, clients and community.
- Develop an innovative and effective waste removal and recycling services program.



- Develop reporting systems that meet the needs and expectations of the school districts and governmental entities.
- Develop a long- term positive working partnership with the contractor and its employees.

As a result of this RFQu, Huron Valley Schools/MAC cooperative members will have access to a Multiple Award Schedule of waste removal and recycle service companies that will provide waste removal and recycle services. The vendors will be competitively selected as having been qualified as defined within the qualification section of this RFQu.

1.2.1 Proposer Response: Please confirm your understanding by checking Yes or No.

<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

1.2.2 Scope of Work

The awarded Contractor(s) will be responsible for waste removal and recycle services.

A. Requirements

The services will include the following requirements:

- During the term of this agreement, any local school district or public-school academy (“school district”) within Michigan may choose to access this agreement. The awarded supplier will provide the awarded bid pricing for the requested services to these entities. Requested services including detail of district requirements shall be provided by the individual district or building representatives.
- All local laws and ordinances governing noise or nuisance shall be observed.
- The awarded supplier will place state and federally approved containers in the amounts and locations agreed upon by HVS (and any subsequent participating school districts).
- The awarded supplier is responsible for the care and maintenance of all containers under this agreement. All containers must be painted and in good condition. Any container that becomes unfit for waste or recycling storage, or loses its protection against vermin, must be replaced at no cost to HVS (or participating school district).
- The awarded supplier must be responsible for any damage to the property caused by its workers while performing the work indicated in these specifications.
- It will be the responsibility of the awarded supplier to pay for all costs incurred from a cleanup associated with an environmental hazard created by way of release, spill, leak or any other means of contamination caused by accident or negligence of the awarded supplier or its employees.
- HVS (and participating districts) must have the flexibility to adjust its schedule during recess periods (e.g., Winter, Spring and Summer breaks).

1.2.2 A. Proposer Response: Please state whether you agree or explain exceptions.

We agree with the above requirements.

B. Specifications

Contractors are to give a unit cost by cubic yard container for waste removal and recycling.

Refer to Appendix B – Trash Schedule for current trash/recycle schedule. Please use Attachment A – General Pricing Information to input pricing for the following categories:

Categories:

1. Waste Removal

- 2 Cubic Yard Container
- 3 Cubic Yard Container
- 4 Cubic Yard Container
- 6 Cubic Yard Container
- 8 Cubic Yard Container
- 30 Cubic Yard Container

2. Extra Pick Ups

- 2 Cubic Yard Container
- 3 Cubic Yard Container
- 4 Cubic Yard Container
- 6 Cubic Yard Container
- 8 Cubic Yard Container
- 30 Cubic Yard Container

3. Roll-Off

- 10 Yard Roll-Off Container
- 20 Yard Roll-Off Container
- 30 Yard Roll-Off Container
- 40 Yard Roll-Off Container

4. Recycling Service

- 2 Cubic Yard Container
- 3 Cubic Yard Container
- 4 Cubic Yard Container
- 6 Cubic Yard Container
- 8 Cubic Yard Container
- 30 Cubic Yard Container

C. Service Level Agreements

- (1) **Notice of Delay:** Late or improper completion of the Contract Activities will result in an invoice credit of 1% of the total cost per day for each day Contractor fails to remedy the late or improper completion of the work.



- (2) **Customer or Warranty Service:** To ensure proper service levels, the following invoice or account credits will apply.
 - a. Customer Service Issues - Questions and concerns must receive a response by Contractor within a maximum of 2 business days. Failure to comply will result in an invoice credit of 1% of the total cost per day.

1.2.2 C. Proposer Response: Please state whether you agree or explain exceptions.

We agree with the above specifications.

1.3 Product Specifications

1.3.1 Reservation of Rights

Huron Valley Schools will evaluate the merits of all bids submitted and reserves the right, in its sole and absolute discretion, to accept or reject, in whole or in part, any or all bids or portions of bids with or without cause. Huron Valley Schools further reserves the right to waive any irregularity or informality in the RFQu process or any bid, and the right to award to one or multiple vendors. Huron Valley Schools reserves the right to add or delete services from the bid, extend agreements, or change vendors, in order to best serve the eligible agencies. These changes will follow approved bidding laws. Huron Valley Schools may use the product or service cost, or the sum of groups of products and/or services, may group similar products, and/or total cost of ownership, to evaluate prices and award bids. Huron Valley Schools reserves the right to request additional information from any or all Proposers. Huron Valley Schools also reserves the right to select one or more vendors to award a contract to under this RFQu. In the event a bid is accepted by Huron Valley Schools and the vendor asserts exceptions, special considerations or conditions after acceptance, Huron Valley Schools, in its sole and absolute discretion, reserves the right to reject the bid and award other Proposer(s).

1.3.1 Proposer Response: Please confirm your understanding by checking Yes or No.

Yes No

1.4 Service Specifications

All services furnished must be in conformity with the participating agency requirements and specifications and will be subject to acceptance by the individual customers at delivery. The right is reserved to reject the service at the risk and expense of the vendor.

1.4 Proposer Response: Please confirm your understanding by checking Yes or No.

Yes No

1.4.1 Contractor Code of Conduct



The purpose of the Huron Valley Schools and its employees is to provide a safe, positive learning environment for the students of the District. In providing that environment it is mandatory that all employees, visitors, and contractors follow certain levels of conduct, dress, and demeanor. This Code of Conduct outlines the expectations of the Huron Valley Schools for persons both contemplating performing work and performing work for Huron Valley Schools in the capacity of a contractor or subcontractor. These rules will become part of the mandatory working conditions of the contract and failure to comply by any contractor, subcontractor, management, employee, or contracted consultant may result in the cancellation of the contract. In general, it is expected that everyone entering a Huron Valley Schools facility, whether a school, support facility, or the surrounding grounds, must dress, act, and talk in a manner that is conducive to the education process of children while assuring their overall safety and security. The following rules have been established to assure that this is done:

Every contractor employee that enters or leaves the building must sign in and out at either the school office or the building engineer's office as designated by the school administrator. This sign-in sheet must record the name, time in and out, the firm, and the signature of the individual.

All contractors shall be furnished by their company a badge or identification that is to be worn while in the building. Such identification shall clearly indicate the individual's name and the name of the firm they are working for.

Prior to the beginning of a job, the contractor shall furnish the building engineer with a list of individuals expected to be on the job, contact persons with phone numbers, and a schedule of the activities to take place.

The contractor shall provide the building engineer with a scope of work and check with him prior to drilling or penetrating any walls, floors, or ceilings.

Each person working in a school building or on school property shall comply with the following:

No drinking or possession of liquor or alcoholic beverages and or possession of any kind of illicit drugs or narcotics.

No use of District facilities or equipment including telephone, computers, internet access, fax, kitchen, maintenance, or office equipment.

No smoking or use of any tobacco products anywhere within the building at any time nor outside the school on District property during normal school hours (This is a law and punishable as a civil infraction by local authorities).

A reasonable standard of dress must be followed. Within the educational facilities where students and parents are or can be present, this is to mean clothing or attire must be suitable for the work and must not bear images or writing depicting anything to be construed as obscene in

nature or promoting or portraying alcoholic beverages or use, drugs, narcotics, tobacco, or establishments that serve or promote the use of these substances.

There shall be no use of profanity or obscene language or gestures. Language, gestures, or other actions that depict sexual or ethnic harassment or intimidation will not be permitted.

The contractor is responsible for a clean and safe workplace. To that end the following will be adhered to:

All work areas, walkways, and stairs must be kept clear of debris and loosely scattered materials.

Material storage is to be in an area designated by the Building Engineer.

All work areas are to be cleaned by the contractor prior to leaving. Building staff will not be responsible for cleaning work areas.

All trash, debris, and material must be removed from the worksite each day and disposed of off-site. District dumpsters and trash containers are not to be used by contractors for disposal.

All contractor tools and equipment must be kept in good working order, with guards and safety devices in place and working. Defective tools must be taken out of service. District tools and equipment will not be loaned to contractors.

Contractors are to provide and use required protective safety equipment and comply with all local, state, and federal safety laws and regulations. Contractors are responsible for the reporting of accidents both to the District and their management and to obtain any emergency treatment that may be required.

Upon leaving a jobsite all doors and windows must be locked, secured, or left as they were found prior to beginning the work.

Contractors are to provide their own site safety plan for areas that they are working in.

Contractors are reminded that there may be asbestos insulation in our buildings. They are not to disturb any insulation or enter any areas that contain asbestos containing building materials. If they have any questions, contact the building engineer for direction.

Contractor is not to disable or interfere with any fire or burglary system equipment or telephone lines servicing such equipment. If equipment needs to be removed, relocated, or temporarily disabled, the contractor needs to coordinate this with the building engineer.



The District will not tolerate acts of theft, vandalism, fighting, or abuse of the facilities or activities that threaten the security and safety of the school environment and its students, staff, and employees.

In summary, good judgment must be used to protect the learning environment. **Failure to comply with the above or to exhibit conduct which is deemed not in the best interest of the Huron Valley Schools will be grounds for immediate removal from the building and the project.**

1.4.1 Proposer Response: Please confirm your understanding by checking Yes or No.

<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

1.5 Service Capabilities

1.5.1 Communication Plan/Contract Management

Proposers must identify their company standards of communication as they relate to contract performance, issue management, and change management. An issue is an identified event that, if not addressed, may affect schedule, scope, service, delivery, quality, or budget. A change is identified as a change in corporate leadership, structure, merger, or acquisition.

1.5.1 Proposer Response: Please explain your communication plan/contract management.

See Tab #5

1.5.2 Primary Account Representative

Proposers must identify by name and location the primary account representatives and key contacts who will be responsible for the performance of a resulting contract, as well as contact persons for reports and bid documents. Include names, titles, address, phone number, and email addresses.

1.5.2 Proposer Response:

Name	Responsibilities	Address, Phone#, Email
Brett Quitiquit	Primary Account Rep	586-228-1200, bquitiquit@prioritywaste.com
	Contract Signee	<i>Brett Quitiquit</i>
	Contract Performance	Municipal Relations

1.6 Customer Service

It is preferred that the Vendor have an accessible customer service department with an individual specifically assigned to Huron Valley Schools. Customer inquiries should be responded to within 48 hours or two (2) business days unless it is an emergency issue. Describe your company's Customer Service Department (hours of operation, number and location of service centers, regular and emergency response times, etc.)

1.6 Proposer Response:

See Tab #5

1.7 Purchase Orders

Requests for quotes will be initiated by participating entities as specific needs arise. Participating entities will issue individual detailed specifications to the pre-qualified vendor pool along with specific response information required, deliverables, and any special terms and conditions. The vendors will respond directly to the requesting agency within the timeframe specified in the request for quote. The participating entity will evaluate the responses and determine the vendor that will be awarded a purchase order (PO). Resulting orders are to be delivered and billed directly to these institutions.

1.7 Proposer Response: Please confirm your understanding by checking Yes or No.

Yes No

1.8 Delivery and Acceptance

The Proposer will be required to quote prices for all known costs for the requested products and services. Proposer should address the following items and costs in their proposal and other item/costs that they are aware of that may not have been requested in this bid.

- What is your ordering procedure and/or process?

1.8 Proposer Response: Please explain your service ordering processes and procedures.

For service outside of the normal scheduled scope of work, please email frontloadservicerequests@prioritywaste.com

1.8.1 Reporting Capabilities

Contractors are required to submit quarterly reports and other reporting documents, as it pertains to this contract.

1.8.1 Proposer Response: Please confirm your understanding by checking Yes or No.

Yes No

1.8.2 Shipping/Service Errors

The receiving entities have been instructed to make immediate inspection on receipt of products/services and to process payment documents promptly. Payment documents, however, will be delayed if the products/services fail to comply with specification requirements.

1.8.2 Proposer Response: Please confirm your understanding by checking Yes or No.

Yes No

1.8.3 Invoicing



Monthly invoices must be sent to HVS (and each participating school district) with the following information:

- Building location
- Size of dumpster(s)
- Number of waste and recycling pick-ups per week, per dumpster
- Days of the week for waste and/or recycling picked up
- Monthly cost for each service

1.8.3 Proposer Response: Please confirm your understanding by checking Yes or No.

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

If "NO" was answered on any items in Section 1 above, please explain:

--

1.9 Pricing Schedule

1. Price Guarantee

Price Stability Guarantee

For the entire term of the Agreement, the vendor must guarantee to provide the products and/or services at the proposed rates outlined in **Attachment A – General Pricing Information**.

Promotional Pricing

Proposer may offer promotional pricing for awarded products and/or services during the contract term. Upon promotion expiration, the pricing must return to previous item price and remain in compliance with the Price Stability Guarantee.

Free on Board (F.O.B) Delivered/Destination (Required)

Prices shall be quoted "F.O.B. Delivered/Destination" to each Customer with transportation charges prepaid on all orders of one (1) or more.

2. Bid Pricing

Bid pricing must reflect Net 30 payment terms.

3. Quantity Term

Vendor agrees to supply waste removal and recycle services that each customer requires.

4. Rebates and Special Promotional Capabilities

All vendors are encouraged to make manufacturer promotions, rebates and special pricing opportunities available. Huron Valley Schools must approve promotional materials referring to the Huron Valley/MAC Agreement prior to release. Huron Valley/MAC will post rebate and special pricing information on its web site.



Guidelines for Vendor /Contractor promotions for Huron Valley/MAC awarded items:

- A. Submit all promotions for approval
- B. Identify the savings amount
- C. Identify the final price
- D. Specify the time period in which a purchase must be made
- E. Identify the link to a rebate form (preferred) or provide the form

5. Tax Excluded from Price

(a) Sales Tax: Huron Valley and local units of government are exempt from sales tax for direct purchases. The Proposer's prices must not include sales tax.

(b) Federal Excise Tax: Huron Valley and local units of government may be exempt from Federal Excise Tax, or the taxes may be reimbursable, if articles purchased under any resulting Contract are used for Huron Valley Schools exclusive use. Certificates showing exclusive use for the purposes of substantiating a tax-free, or tax-reimbursable sale will be sent upon request. If a sale is tax exempt or tax reimbursable under the Internal Revenue Code, the Proposer's prices must not include the Federal Excise Tax.

1.9 Proposer Response: Please provide any additional comments regarding pricing, promotions and discounts being offered, and information on other cooperative contracts held by respondent in the response box below.

N/A

1.10 Price Assurance

The awarded vendor agrees to provide pricing to Huron Valley Schools and its participating entities ensuring the lowest pricing available. If awarded vendor has existing cooperative contracts in place, Huron Valley Schools requests equal or better than pricing to be submitted.

All pricing submitted to Huron Valley Schools shall include 2.0% administrative/remittance fee to be remitted to MAC by the awarded vendor. It is the awarded vendor's responsibility to keep all product listings and sales reports up to date and on file with Huron Valley Schools/MAC.

1.10 Proposer Response: Please confirm your understanding by checking Yes or No.

Yes No



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Tab 9

Section 2.0- Bidder Information and Acceptance

SECTION 2.0 – BIDDER INFORMATION AND ACCEPTANCE

1. The undersigned declares that the bid documents, including, without limitation, any RFQu Addenda, Appendices, Attachments, and Exhibits have been read.
2. The undersigned is authorized, offers, and agrees to furnish the articles and/or services specified in accordance with the Specifications, Terms & Conditions of the bid documents of RFQu # HV-958-10142024 Waste Removal and Recycle Services.
3. The undersigned has reviewed the bid documents and fully understands the requirements in this bid and that each bidder who is awarded a contract shall be, in fact, a prime contractor, not a subcontractor, and agrees that its bid, if accepted by Huron Valley Schools, will be the basis for the Bidder to enter into a contract with Huron Valley Schools in accordance with the intent of the bid documents.
4. The undersigned acknowledges receipt and acceptance of all addenda.
5. The undersigned agrees to the following terms, conditions, certifications, and requirements listed in **all Sections of this RFQu:**
 - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
 - Certification Regarding Nondiscrimination Under Federally and State Assisted Programs
 - Assurance Regarding Access to Records and Financial Statements
 - Iran Economic Sanctions Act
 - Familial Relationship Disclosure
 - Non-Collusion Affidavit
 - Price Assurance Certification
6. The selected Contractor(s) will be required to sign a Confidentiality Agreement to protect the data supplied by the schools and agencies. The selected Contractor(s) will adhere to all provisions of the Federal Family Educational Rights and Privacy Act (FERPA, 20 U.S.C. 123g), Michigan Education Code, and District policies regarding the protection and confidentiality of data. At all times, the Contractor(s) will consider all data collected in the course of their duties to be protected and confidential. The Contractor(s) needs to explain how it will clean the hard drives in the copier machines at lease end or changes in copier machines to ensure removal and protection of data.
7. The undersigned acknowledges that bidder will be in good standing in the State of Michigan, with all the necessary licenses, permits, certifications, approvals, and authorizations necessary to perform all obligations in connection with this RFQu and associated bid documents.
8. It is the responsibility of each bidder to be familiar with all of the specifications, terms and conditions and, if applicable, the site condition. By the submission of a bid, the bidder certifies that if awarded a contract they will make no claim against Huron Valley Schools based upon ignorance of conditions or misunderstanding of the specifications.

9. Patent indemnity: Vendors who do business with the Huron Valley Schools shall hold Huron Valley Schools, its officers, agents, and employees, harmless from liability of a nature or kind, including cost and expenses, for infringement or use of any patent, copyright or other proprietary right, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. Insurance certificates are not required at the time of submission. However, if awarded, the Contractor agrees to meet the minimum insurance requirements posted in the terms and conditions. This documentation must be provided to Huron Valley Schools, prior to award, and shall include an insurance certificate and additional insured certificate, naming Huron Valley Schools, which meets the minimum insurance requirements, as stated in the terms and conditions.
11. Bidders are requested to submit a bid on any category(s) that they are able to supply as specified. Substitutions will not be considered. If the documents note "or acceptable equal" all manufacturers will be considered. Products for consideration must comply with bid category "general notes" and identify discrepancies where product does not meet or exceed the specified (basis of design) product for design, finish, and quality.
12. Should a Bidder find discrepancies in, or omissions from the specifications, details, instructions and bid proposal form, or should the bidder be in doubt as to the meaning, the bidder should notify, the bid contact who will send written instructions to all appropriate Bidders. The Owner shall not be responsible for any oral instructions.
13. It is the Bidder's responsibility to note any detail or specification that, in his opinion, is not practical or functional.
14. Interpretations and supplemental instructions will be issued by Addenda. No Bidder shall rely on any interpretations or corrections given by any other method. Interpretations, corrections, or changes of the Bidding Documents made in any other manner will not be binding.
15. Copies of addenda will be made available for inspection wherever Bidding Documents are posted.
16. Addenda will not be issued later than three (3) days, (72 hrs.) prior to the date of receipt of bids (excluding weekends and holidays), except an addendum withdrawing the request for bids or postponing the bid date.
17. Failure of Bidder to receive such addenda shall not relieve him from any obligation under his bid as submitted.
18. Failure to comply with instructions stated in this section may result in rejection of bid.



19. After a contract agreement has been executed, the Bidder shall not be allowed any sum over and above the price(s) specified in the contract agreement.
20. Huron Valley Schools requires all Contractor owners, employees, agents, representatives, subcontractors, and/or other personnel who will be present on School grounds to submit to a criminal history background check. This background check will include a requirement for each contractor owner, employee, agent, representative, subcontractor, and/or other personnel to be screened before he/she enters School grounds. A valid State ID card or Driver's License is required to complete the background check. Once screened, the District will provide approved personnel with a Contractor Badge with a unique number.

Solicitation Terms and Conditions – HVS/MAC Master Agreement Template: [Business Office | \(hvs.org\)](https://www.hvs.org)



MAC

2.3 Assurances and Certifications

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

The prospective contractor certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded for from participating in this transaction by any Federal department of agency. Where the prospective contractor is unable to certify to any of the statements in this certification, such prospective contractor shall attach an explanation to this proposal.

Certification Regarding Nondiscrimination Under Federally and State Assisted Programs

The applicant hereby agrees that it will comply with all federal and Michigan laws and regulations prohibiting discrimination and, in accordance therewith, no person, on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education or the Michigan Department of Education (MDE).

Assurance Regarding Access to Records and Financial Statements

The applicant hereby assures that it will provide the pass-through entity, i.e., the Huron Valley Schools, and auditors with access to the records and financial statements as necessary for the pass-through entity to comply with 2 CFR, Part 200, Subpart F, and Compliance Supplement for the U.S. Department of Education.

Iran Economic Sanctions Act

The prospective contractor certifies that its organization, by submission of this proposal, is not an Iran Linked Business. Please refer to the "Iran Economic Sanction Act" Public Act 517 for clarifications or questions. Huron Valley Schools as a Michigan public entity is required to follow Public Act 517 of 2012.

Vendor Signature:	
Date:	2-19-25

Devin Stamper
 NOTARY PUBLIC - STATE OF MICHIGAN
 COUNTY OF MACOMB
 My Commission Expires November 18, 2030
 Acting in the County of Macomb

Notary	
State of	Michigan
County of	Macomb
Sworn to and subscribed before me, a notary public in and for the above state and county, on this 19 day of February, 2025.	
Notary Public	
My commission expires:	November 18, 2030



MAC

2.4 DISCLOSURE STATEMENT – FAMILIAL RELATIONSHIP

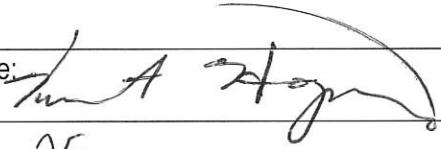
Pursuant to MCL 380.1267, a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Huron Valley Schools Board of Education or the Huron Valley Schools District Superintendent must be accompanied with the bid. **Bids without this disclosure statement will not be accepted.**

The members of the Huron Valley Schools Board of Education are listed on the following website: <https://www.hvs.org/page/board-of-education>

Dr. Paul Salah is Huron Valley Schools' Superintendent.


The Following are the familial relationships:

There are none.

Vendor Signature: 
Date: 2-19-25

Devin Stamper
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
Commission Expires November 18, 2030
Residing in the County of Macomb

macomb

Notary
State of <u>Michigan</u>
County of <u>Macomb</u>
Sworn to and subscribed before me, a notary public in and for the above state and county, on this <u>19</u> day of <u>February</u> , 20 <u>25</u> .
Notary Public 
My commission expires: <u>November 18, 2030</u>



MAC

2.5 NON-COLLUSION AFFIDAVIT

STATE OF MICHIGAN)
)
[NAME OF COUNTY]) ss:

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/she further says that no person or persons, firms, or corporation has, have, or will receive directly or indirectly, any rebate, gift, fee, commission, or thing of value on account of such sale.

Priority Waste LLC
Bidder (Firm)
[Signature]
Signature of Bidder or Agent

Subscribed and sworn to before me this 19 day of February, 2025
My commission expires: November 18, 2030
County of residence: Macomb

[Signature]
Notary Public Signature

Seal

(Return this completed form with bid package)

Devin Stamper
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
My Commission Expires November 18, 2030
Acting in the County of Macomb

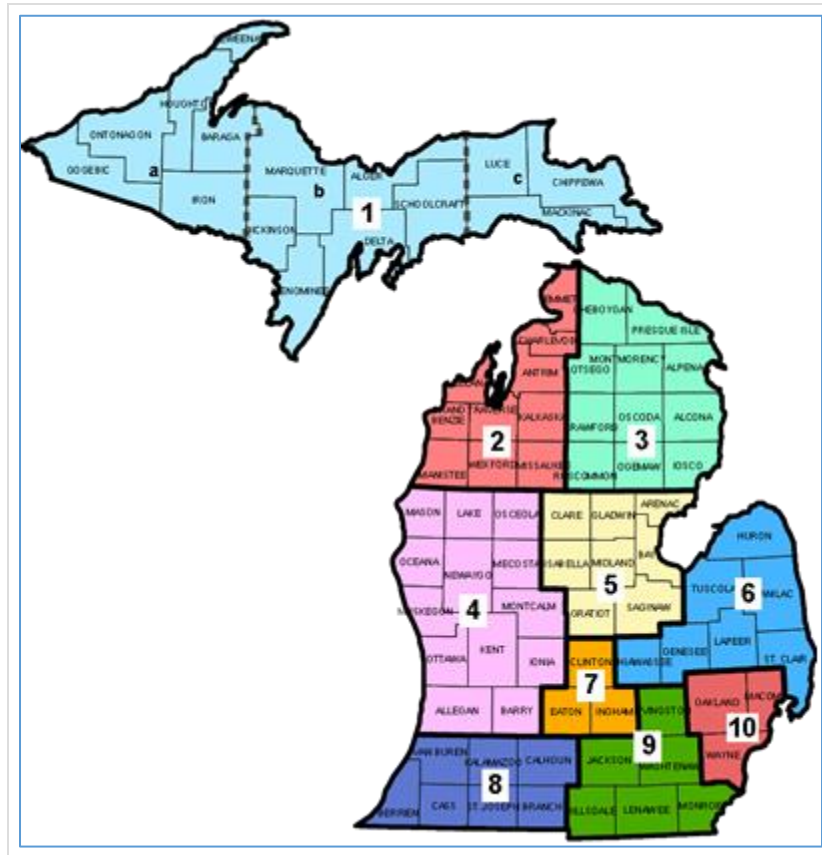
Macomb

2.6 Prevailing Wage Compliance Certification

Under Michigan law, [MCL 408.1101](#) et seq., [Public Act 10 of 2023](#), contractors and subcontractors are required to pay prevailing wage and benefit rates to employees on state funded construction projects. These rates are set by the [Michigan Department of Labor and Economic Opportunity](#). This requirement does not change compliance with the [Davis-Bacon Act, 40 USC 3141 et seq.](#), for prevailing wage rates applying to federally funded or assisted projects. I, Vincent Hoyumpa (bidder), certify that Priority Waste (company name) will follow all the requirements in relation to prevailing wages, if applicable.

Vendor	Priority Waste LLC
Authorized Representative Signature:	
Date:	2-19-25

APPENDIX A – Regional Services Map



1. Upper Peninsula
2. Northwest
3. Northeast
4. West
5. East Central
6. East
7. South Central
8. Southwest
9. Southeast
10. Detroit Metro

Appendix A – Regional Services Map Proposer Response: Please indicate the regions you provide services for/to.

We provide service for region 5 (excludes Gladwin, Clare, Arenac, Isabella, & Gratiot counties), 6 (excludes St. Clair, Sanilac, & Huron counties), 9 (excludes Jackson & Hillsdale counties), and 10. Pricing available upon request.



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Tab 10

Pricing

Information

ATTACHMENT A: GENERAL PRICING INFORMATION
RFP #HV-958-10142024 Waste Removal and Recycle Services

NOTES TO POTENTIAL PROPOSERS: COMPLETE AND SUBMIT THIS FINAL PRICE SHEET

1. Prices are inclusive (unless EXCEPTIONS are stated in ATTACHMENT A) including all equipment, tools and supplies necessary to complete work, transportation to and from site.
2. Provide product brochures or catalogs, manufacturer specification sheets (electronic) in PDF format.
3. Add Rows (not Columns) to list multiple product/service line items.

NAME **PRIORITY WASTE LLC**

Line Item	Line Item Description	Regular Business Hours 7:00am - 5:00pm	After Hours Special Pick Up	High Volume Pricing Options / Levels Offered (Yes or No)	Additional Information
1	Waste Removal	Rate / Pickup	Rate / Pickup		
1-A	2 Cubic Yard Container	\$5.77	\$50		
1-B	3 Cubic Yard Container				We do not provide 3yds.
1-C	4 Cubic Yard Container	\$8.36	\$75		
1-D	6 Cubic Yard Container	\$12.54	\$75		
1-E	8 Cubic Yard Container	\$16.72	\$75		
1-F	30 Cubic Yard Container	See pricing under Roll-Off.			
2	Extra Pick Ups	Rate / Pickup	Rate / Pickup		
2-A	2 Cubic Yard Container	\$75	\$75		
2-B	3 Cubic Yard Container	\$75	\$75		
2-C	4 Cubic Yard Container	\$75	\$75		
2-D	6 Cubic Yard Container	\$75	\$75		
2-E	8 Cubic Yard Container	\$75	\$75		
2-F	30 Cubic Yard Container	\$75	\$75		
3	Roll-Off	Rate / Pickup	Rate / Pickup		
3-A	10 Yard Roll-Off Container	\$306	\$306		2 tons included, \$45/ton over
3-B	20 Yard Roll-Off Container	\$331.50	\$331.50		3 tons included, \$45/ton over
3-C	30 Yard Roll-Off Container	\$357	\$357		4 tons included, \$45/ton over
3-D	40 Yard Roll-Off Container	\$408	\$408		5 tons included, \$45/ton over
4	Recycling Service	Rate / Pickup	Rate / Pickup		
4-A	2 Cubic Yard Container	\$5.77	\$50		
4-B	3 Cubic Yard Container				We do not provide 3yds.
4-C	4 Cubic Yard Container	\$8.36	\$75		
4-D	6 Cubic Yard Container	\$12.54	\$75		
4-E	8 Cubic Yard Container	\$16.72	\$75		
4-F	30 Cubic Yard Container	See pricing under Roll-Off.			
	Add Lines for other Products or Services offered				
	Add Lines for other Products or Services offered				



Tab 11

Addendum #1



Addendum Number 1

Project: WASTE REMOVAL AND RECYCLE SERVICES
RFQu # HV-958-10142024
Bid due date: 12:00 PM, Wednesday, February 26, 2025 (UNCHANGED)
Issue date: January 22, 2025
Below are: Questions asked by bidders with the school district's answers below:

- 1) For Section 1.0 – Bidder responses to scope of work and pricing, what does the “30 cubic yard container mean? Is this different than the 30yd container listed under roll-offs? **This means 30 yard roll-off.**
- 2) Is there a decreased service summer schedule or will services remain the same throughout the year? **All buildings are on call except Milford High, Lakeland High, Apollo, and the school that supports our summer programs. That will be determined by the end of each school year.**
- 3) Under 1.4, 2% discount quarterly is required on the sales volume for each quarter, Correct? **The vendor will be contacted by CoPro+/MAC on a quarterly basis for all of its self-reported sales (all billings made to an entity whether it be for sales or service) and the 2% administrative/remittance fee (not discount) will be applied to all sales and services made to entities using the contract.**
- 4) 1.7 Background checks that might require a more restricted back ground check - We already do background checks. Would we be responsible for paying such fees. **Since the drivers will have no contact with students and will not be entering the buildings, HVS is fine with vendors providing documentation that the background checks have been performed.**
- 5) Section 4. Assurance - regarding access to Records and Financial Statements - What does that entail? We do not allow access to financials. **The Assurance Regarding Access to Records and Financial Statements is a Federal Regulation auditing requirement ([2 CFR, Part 200, Subpart F](#)). Agreeing to this assures Huron Valley Schools you will cooperate and provide access to records and financial information if the Federal Government does an audit on this particular contract.**
- 6) We are already part of other cooperative agreements. What benefits or services does CoPro+ provide? **CoPro+ assists Michigan entities by providing end-to-end procurement support. Revenue and budget reductions have had major impacts on public entities and their ability to efficiently provide public services, specifically through fewer team members and less time to handle public purchasing requirements. Some of the services provided include: Functional diagnostic assessment of procurement organizations to measure alignment with policies, processes, procedures, and people; Review of talent to measure capacity of organization to handle current procurement workload, type and complexity of procurement projects; Category**

spending analysis to identify opportunities for hard & soft savings; Specification, scope of services, and statement of work development; Competitive bid preparation and management; Proposal evaluation facilitation; Supplemental procurement staffing; On-call procurement professional support; Contract development; Contract Administration; KPI reporting; Policy/Procedure development, review, and compliance. For contractors, CoPro+ works with awarded contractors to market their contract to entities throughout Michigan. The contract will also be posted on the CoPro+ website.

- 7) Can a vendor choose not to include a 2% fee? The 2% administrative fee is required to be remitted, no exception. We have had vendors that have been part of the program that have chosen to absorb the 2% fee in their pricing because they receive the benefit of having to not put together other public bids, which in turn saves them time and cost. We have also had other vendors that have simply added 2% to their overhead. Either way, it is required.